

## Ownership Declaration

I, \_\_\_\_\_ declare that the stolen items  
(full name of the student/staff with student ID number/staff ID number)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

belonged to me and were stolen on date \_\_\_\_\_ while I was on  
Corporate/Private travel.

Signature \_\_\_\_\_

Date \_\_\_\_\_