Risk Management Section
To be completed by the Dean/Director for DFAT Category 2 only

The following information is a guide to assist Deans and Directors to determine whether staff/students should be permitted to travel to and/or remain in countries in risk category 2 (DFAT advice is essential travel only).

a) Purpose of the travel

b) Nature of DFAT warning

c) What is in place to reduce the risk to health and safety in this instance?

For example:
- Traveller has extensive in-country knowledge and experience
- Proximity to location of concern
- Traveller can speak the language
- Reliable local supervision and guidance
- Local guide/security firm engaged
- Safe venue and transport
- Prior training conducted
- Prior health precautions taken (e.g. vaccinations)
- Safety equipment provided
- Evacuation contingency plan in place

d) What is the impact of not being able to travel?
Consider the University, Faculty/Unit and individual; and the implications related to finance, governance, strategic issues, compliance and legal, resource and capability, contracts and intellectual property or technology.

Examples may relate to:
- Inability to complete a course of study
- Course delivery interrupted
- Breach of contract
- Inability to fulfil research commitments
- Negative image/reputation
- Strategic alliance at risk
- Potential liabilities or litigation
- Financial loss
- Loss of revenue
- Loss of confidential information/data

e) If you approve the travel, please attach this page or other relevant documentation to the travel application form.

Please note: If you are in doubt, do not approve the travel