

# OTHERWISE DEDUCTIBLE DECLARATION FORM

## FBT YEAR 2011 (1 April 2011 to 31 March 2012)

NOTE: Reimbursement of expenses to an employee is FBT exempt only if the expense is "otherwise deductible".

### DECLARATION

I,				
	NAME	STAFF ID NUMBER	FACULTY/DIVISION	PHONE

declare that payment/reimbursement of \$

paid towards

<input type="text"/>
TUITION FEE, INTERNET CHARGES, PRIVATE MOBILE PHONE INVOICE, ETC

expense incurred by me is otherwise deductible on my income tax.

Please attach supporting documents:

1. **Tuition fee** - Brief description of the course and an explanation of how the study is directly related to earning your assessable income in your current position at the University of Technology, Sydney. You can use the ATO self-education eligibility decision tool: [http://calculators.ato.gov.au/scripts/axos/axos.asp?CONTEXT=&KBS=self\\_ed\\_el.xr4&go=ok](http://calculators.ato.gov.au/scripts/axos/axos.asp?CONTEXT=&KBS=self_ed_el.xr4&go=ok)

For further information, please visit the following website:  
<http://law.ato.gov.au/atolaw/view.htm?docid=TXR/TR989/nat/ato/00001>

2. **Internet charges** - Usage diary showing the business percentage.

3. **Other expenses** - Any relevant supporting documentation.

**I understand that I will be required to compensate the University of Technology, Sydney for any additional tax and penalties (including interest) imposed on the University of Technology, Sydney as a result of a false declaration on my part.**

POSITION

SIGNATURE  DATE

### SUPERVISOR'S CERTIFICATION

I certify that the above mentioned expense is otherwise deductible to the employee   
NAME OF EMPLOYEE

NAME  POSITION

SIGNATURE  DATE

Please send the completed form to:

**FSU: Tax & Insurance**

Building 10, Level 6

Fax: 2890

Email: [tax@uts.edu.au](mailto:tax@uts.edu.au)